



## Meeting Minutes

October 15 2025 – 6:00 pm – Round Table Waterman Blvd Fairfield

### **ROLL CALL**

President / Outreach / Social Media – Meg Herston (MH) – Present

Vice President – Bobby Cameron (BC) – Present

Secretary / Outreach / Social Media – Joanna

Treasurer - Justin - Present

Fundraising Chair – Vacant

Member-at-Large – Yasmin Khan (YK) – Present

#### **1. Call to Order 6:00 PM**

#### **2. Account Balances and Financial Reports**

- Main Checking Account: \$2,473.06
- Savings Account: \$1,293.17 (after recent tax payment transfer)
- Recently Closed Account (3898): Emptied; \$170 remaining was transferred to the general fund.
- 12U Camera/Fundraiser Account: \$4,039.43
- 18U Account: \$2,003.56
- 14U Account: \$5,327.45
- Crab Feed Fundraiser: \$3,307.40
- All accounts reconciled except for Chuck's account (pending access).
- Treasurer needs access to Turner 12U account to reconcile.
- Outstanding Expenses
  - Ad Specialties (from last year): ~\$520, still slowly being paid down.
  - Tax Filing Payments: \$600 and \$75—both paid, no longer outstanding.
  - PG&E Payments: September and August paid; October still outstanding.
  - Director & Officer Insurance: Has lapsed for about a year; discussion about renewing (\$600 for 12 months). Current exposure discussed, group in favor of restoring coverage.
- Accounting System
  - Wave accounting software updated: New reconciliation process discussed, which slowed work (now requires extra validation step).
  - Receipts and Reconciliations: No outstanding receipts currently.
  - P.O. Box: Not checked recently; follow-up planned for tomorrow.

#### **3. Team Rosters and Tryouts**

- Rosters: All rosters in good standing; some teams actively recruiting (14U, 12U, 18U in particular).
- Coaching needs: 14U short one outfielder and may need an additional coach.
- Tryouts: Tentative plan for November, but no date set yet; need to start advertising soon



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### **4. Fundraisers**

- Active/Planned Fundraisers:
  - Chipotle Fundraiser: Scheduled for next Wednesday; needs social media promotion.
  - Popcorn Fundraiser: To be run by Jen and Nicole, likely in November; proceeds to player accounts.
  - Bat Raffle: Ongoing; expected proceeds ~\$3,800, most teams participated except Turner's team.

### **5. Facilities**

- Maintenance: Ongoing issues such as urinal leak to be fixed.
- Exterior lighting: Responsibility of landlord; landlord has been contacted regarding repairs. Some new LED lights being donated and installed by a volunteer, resulting in cost savings for utilities.
- Potential New Facility in Suisun: Board will investigate. Current lease goes thru June 2027 so might not be able to move.

### **6. Uniforms**

- Uniform design and ordering discussed in detail:
  - Strong consensus for all teams to have standardized uniforms (at least two sets—Saturday and Sunday, same for everyone, to simplify guest player logistics and appearance).
  - Issue cited with variance in dye lot and consistency with previous supplier.
  - Plan to gather and share uniform options, with goal for discussion and final decision at November meeting.
  - Seniority will determine player number assignment, with effort to maintain preference for returning players.

### **7. Policy and Contract Updates – Complete by November for tryouts**

- Contracts update needed before spring/tryouts, particularly deposit amount (\$500).
- Action: Aim to have new contracts ready for distribution in November.

### **8. Minutes from Previous Meeting - August**

- August Minutes posted online, approved by Board

### **9. Team Updates**

### **10. Next Steps and Look Ahead**

- Justin to receive account access to complete reconciliation.



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- **Insurance Renewal:** Obtain invoice and renew Director & Officer insurance by end of the year.
- **P.O. Box:** Check for any new receipts or correspondence (by tomorrow).
- **Fundraiser Promotion:**
  - Share/post about the Chipotle fundraiser on Instagram and other social media platforms.
  - Jen and Nicole to coordinate and promote popcorn fundraiser for November.
- **Bat Raffle:** Ensure all teams participate fully.
- **Facility Repairs:** Monitor progress on urinal and exterior lighting repairs, liaise as necessary with landlord.
- **Uniform Order:** Research, gather, and circulate standardized uniform options; schedule decision for November.
- **Tryouts:** Set and advertise November tryout dates ASAP; verify all online sources for accuracy.
- **Contract Updates:** Revise player contracts (including \$500 deposit), aim for November distribution.

### 11. Adjournment at 6:32 PM

Next Board meeting: Wednesday, November 19 at 7:00 PM, Round Table Waterman, Fairfield.