



## Meeting Minutes

July 16 2025 – 7:00 pm – Round Table Waterman Blvd Fairfield

### ROLL CALL

President / Outreach / Social Media – Meg Herston (MH) – Present

Vice President – Bobby Cameron (BC) – Present

Secretary / Outreach / Social Media – Vacant

Treasurer – Kristen Thornson (KT) – Present

Fundraising Chair – Vacant

Member-at-Large – Yasmin Khan (YK) – Present

#### 1. Call to Order 7:11 PM

- Secretary and Fundraising Chair positions remain unfilled. Treasurer will be vacate July 30.

#### 2. Presidents Report

- Facility & Financial Operations
  - Rent for June was paid in full.
  - Final transfer for 12U's facility fees in July remains to be completed.
  - Discussion about 12U team under-budgeting for July and August facility fees; a reminder that rent is paid year-round and costs must be distributed throughout the year.
- Facility Use & AC
  - AC has been repaired but is barely being used.
  - Utility bills remain low.
  - Suggestion that increased AC use may require revisiting facility fee contributions.
- Upcoming Coordination
  - Need to discuss facility fees for the fall season with Salazar.
  - Will follow up with Salazar in person over the weekend (expected return by Thursday).

#### 3. Treasurers Report

- Balances:
  - Main Account: \$5,924.81 (will be depleted after pending rent check)
  - Savings: \$1,892.93 (historically low)
  - Salazar Fund: \$80.12 (after \$1,200 transfer)
  - 12U: \$100 remaining (funds consolidated into main account)
  - 16U: \$2,247



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- 14U: \$2,085.47
- Crab Feed: \$5,291 (to cover remaining facility fees this month)
- Accounting System & Reporting
  - Most receipts are being documented and accounted for.
  - Treasurer is working on previous months' financial reports and tax preparations.
  - SWAT Org Wide has transitions from Excel to Wave accounting software for improved financial management. Data entered beginning Jan 2024 for completion of 2024 Taxes.
- MH reported, \*Receipts can be kept with team manager, doesn't have to go to treasurer right away, all receipts need to be turned in at end season.
  - BC – reported takes pics of receipts/deposits (writes 12u or 14u notes) and texted to team rep
  - CB – reported sends or forwards receipts to treasure email
- BC to check mailbox/PO Box for next billing cycle

### 4. Fall 2025 Team Planning

- Team & Coach Recruitment
  - Efforts are ongoing to recruit a coach for the 10U program; other age groups (12U, 14U, 16U) mostly have coaches and a core player base identified.
  - All 16U coaching and players confirmed; 18U possible depending on interest.
- Tryouts
  - Scheduled for August 6.
  - Baseball field reserved; access logistics need to be confirmed (concerns about locked gates and proper access).
  - Open workouts for interested players ongoing Tuesdays, Wednesdays, and Thursdays.
- Player Recruitment
  - Approximately 12 sign-ups so far on player interest form.
  - Continuing active recruitment via social media, mostly Facebook.

### 5. Facility Status:

- General maintenance needed but deferred for now.



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- Plan to wrap the load-bearing pillar with plywood for protection, similar to previous wall treatments.

### **6. Minutes from Previous Meeting - June**

- Not officially received from previous secretary; president will attempt to reconstruct from memory and post.

### **7. Team Updates**

- 12U team completed the season with a 40-18 record; team party forthcoming.
- General positive feedback on the season.

### **8. Action Items and Follow Ups**

- Finalize Transfers: Complete outstanding transfers for facility fees.
- Salazar Coordination: Catch up with Salazar about fall facility fees in person over the weekend.
- Facility Access: Verify access to the reserved baseball field ahead of August 6 tryouts; coordinate with field manager as appropriate but maintain discretion about key possession.
- Coach Recruitment for 10U: Continue seeking candidates, especially as current all-star commitments wind down.
- Financial Software Migration: Begin planning for transition to Wave for accounting in 2026.
- Maintenance: Address pillar protection when feasible.
- Budget Preparation: All teams to prepare and submit new budgets for the next season, to be discussed at the August meeting.
- Document Previous Minutes: President to recreate and post missing June meeting minutes.

### **9. Next Steps and Look Ahead**

- August meeting expected to require deeper discussion on new teams and budgets.
- Continued focus on recruitment, budgeting, and facility upkeep.
- Ongoing efforts for board recruitment (Secretary, Treasurer, Fundraising Chair)

### **10. Adjournment at 7:23 PM**

Next meeting: Wednesday, August 20 at 7:00 PM, Round Table Waterman, Fairfield.