



## Meeting Minutes

January 15, 2025 – 6:00 pm – Round Table 888 Alamo Drive Vacaville

### ROLL CALL

President – Erin Steiger (ES) – Present  
Vice President – Bobby Cameron (BC) – Present  
Secretary / Outreach / Social Media – Meg Herston (MH) – Present  
Treasurer – Celeste Cary (CC) – Absent  
Fundraising Chair – Vacant  
Member-at-Large – Yasmin Khan (YK) – Present

### 1. Call to Order 6:10 PM

### 2. 2025 / 2026 Board Elections

Meg Herston – nominated and voted in as President  
Bobby Cameron - nominated and voted in as Vice President  
Christine Butcher – nominated and and voted in as Secretary  
Kristen Thornson – nominated and voted in as Treasurer

### 3. Presidents Report

- 12/14U Crab Feed March 22 - MH to print tickets
- Make sure that there is an agreement in place for all lessons and teams in the facility that are not SWAT. No lessons or practices outside of agreement
- All events need to be reconciled right after the event. The financials are challenging for taxes, esp if they are delayed. We need detail on all donations, expenses, revenues, etc.
- Weekly schedule needed for facility cleanup – Update the board in the facility

### 4. Treasurers Report

- Make sure that any money received (including deposits) gets documented and the Board is notified.
- For Spring season, \$500 deposit due Jan 10. Subsequent months due 10<sup>th</sup> of each month for 7 month spring / summer season.
- Name 6-8 board pre-approved uniforms so that teams can go with whatever vendor they want.
- We continue to pay off \$2000 debt to Ad Specialties @ 500 per month

### 5. Spring / Summer 2025 Teams

- 12U, 14U (needs 2 more players), frendlies this weekend,
- 18U are all on for Spring.
- Need coaching for 10U to recruit for Fall
- 12U baseball is ready to go, uniforms through Digital Stitchz. AS will arrange team insurance.
- Team reps for 12U and 14U also need to arrange their own insurance, and 16U/18U needs to renew for 2025.
- Team Reps need more guidance on team binders. Team reps – Heather Smith 14U, Amy Salazar (12U baseball), Danielle (16/18), Christine Butcher (12U)
- Player sheet, budget info, all receipts need to be included in team binders



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### 6. Board Transition

- Kristin will need to meet with Celeste to transition treasurer duties
- MH will meet with Chirstina to transition secretary duties

### 7. Facility Status

- Everything's good, no issues with facility usage or condition.
- We have some paint and dinger repairs to do. Jason is facility manager. There is a bank of lights out and a light in the kitchen that needs replaced.
- Facility cleanliness is OK, turf is degrading a bit. Should get regular cleaning once finances are good. We can put a schedule together.
- Need more pride of ownership in the facility, maybe set regular facility cleaning day.
- Need toilet seat covers and hand soap and more pump soap
- There are a lot of trophies / etc upstairs – BC to take care of.

### 8. Minutes from Previous Meeting

- MH posted meeting minutes on website. Minutes from December 2024 approved.

### 9. Committee Reports

- None

### 10. Additional Comments, Announcements or Questions for the Good of the Order

- Vaca Valley Bingo – The parents hours didn't match with organization hours and it was challenging. If you have a system its possible and SWAT is open to it. Someone needs to keep track and sign in a sign out each time. (Nicole)
- New 12U / 14U teams need team insurance – MH to follow up with team reps

### 11. Adjournment at 6:52 PM

*Next meeting: Wednesday February 19 at 7PM, Round Table Vacaville 888 Alamo*